

VALE EMMA HUMPHREY MEMORIAL LIBRARY INTERNET GUIDELINES

OFFICE USE ONLY		
LAST NAME	FIRST NAME	M.I.
LIBRARY CARD NUMBER		
HOME LIBRARY		

The Vale Emma Humphrey Memorial Library has six computers. Two of these computers, numbers 5 and 6, have a child protection program. Children ages 12 and under may use only these computers (#5 and #6) when a parent or guardian is not present. Children may also use Computers 1-4, which do not have a child protection program, if their parent or guardian is by the child's side at all times. Although one hour is normally the maximum time limit, the Library staff may change that to 30 minutes at their discretion and when others are waiting. We encourage users to exercise good judgment and discretion appropriate to a public Library.

Wireless Internet - The Library has wireless internet. Please ask at desk for access information.

Public Use Computers – Information and Rules

- Please check in at the front desk before using the computers. First come, first serve.
- All computers have basic internet access. If you need a specific program, please inquire about this when checking in at the desk.
- Please bring your own headphones and flash drives.
 - Adult and Teen (13 and over) patrons who have a current Library card and have signed the Vale Emma Humphrey Memorial Library Internet Guidelines form may use the computers for 1 hour per day per individual.
 - Children on inappropriate sites will have their Library card taken and parents contacted.
- Please remember you are in a public area on public computers.
- Respect others when having conversations or using cell phones.
- Special circumstances (families, extended time periods) will be taken on a per incidence basis and handled by Library staff.
- Computer internet privileges may be revoked at any time by Library staff and guidelines are subject to change at any time.
- Printing
 - All computers have access to a *Black and White* Printer.
 - Cost of each page printed is 20 cents (\$.20).
 - Please check carefully before printing – ask staff for help if necessary.

ADULT PATRON

I have reviewed the Vale Emma Humphrey Memorial Library's Internet Guidelines and I agree to comply with these guidelines. I understand my computer/internet privileges can be revoked at anytime by Library staff. These guidelines are subject to change at any time.

Yes, I agree No, I do not agree

SIGNATURE: _____ **DATE:** _____

MINOR PATRON

PARENT'S FULL NAME (PLEASE PRINT): _____

I have reviewed the Vale Emma Humphrey Memorial Library's Internet Guidelines with my child and I trust my child to comply with these guidelines. I trust that my child will use his/her time on the internet wisely and in an appropriate manner. I understand my child's computer/internet privileges can be revoked at anytime by Library staff. These guidelines are subject to change at any time.

Please contact me if my child does not comply with the rules.

My child has my permission to use the internet at the Library. Yes, I agree No, I do not agree

PARENT/LEGAL GUARDIAN

SIGNATURE: _____ **DATE:** _____

OFFICE USE ONLY: STAFF INITIALS AND DATE: