VALE CITY COUNCIL
MEETING MINUTES
Date 05/12/2020 7:00 PM - CITY HALL

1. Meeting called to order by Mayor Mike McLaughlin, roll call reported;

Mayor Mike McLaughlin Councilwoman Christi Phillips Councilman Monty Bixby
Councilman Todd Fuller Councilwoman Janeille Bennett
City Attorney Larry Sullivan City Manager Russ Kirkpatrick
City Recorder Marea Hartwell City Budget Officer Katy Lamb

2. Pledge of Allegiance- Pledge of Allegiance was led by Mayor Mike McLaughlin

3. For Possible Action: **Review and Approval of Agenda**
Mayor McLaughlin inquired of any changes to the agenda, City Manager Kirkpatrick informed Council of the new agenda presented to them, which had article E. Resolution 20-04 removed, and Article F. City Services for City Employees added. ***Councilman Bixby motioned to accept the agenda as amended. Councilman Fuller seconded the motion. The motion passed unanimously.***

4. For Possible Action: **Approval of the Minutes from April 28, 2020**
Councilwoman Bennett motioned to approve the minutes of April 28, 2020 as written. Councilman Fuller seconded the motion. The motion passed unanimously.

5. For Possible Action: **Review and Approve Bills previously Submitted for Payment.**
First check run: $26,000.00, second check run $24,161.36 first ACH $30,701.32 second ACH $5,797.30 Totaling $86,659.98
Councilwoman Phillips motioned to approve the bills in the amount of $86,659.98, Councilman Bixby seconded the motion. The motion passed unanimously.

6. Department Reports and City Manager Report, Council Comments- No action will be taken.
City Manager Report;
Beautification Grants-There are no new beautifications grant requests yet but City Manager Kirkpatrick did have an inquiry this week.
Committees:
Airport- No meeting was held- Councilman Bixby stated that there was an airport meeting held without him, he also stated that he talked to the FAA and the FAA has no affiliation with us. City Manager Kirkpatrick reassured Councilman Bixby that it wasn't an airport committee meeting, he just met with one person regarding the airport.
Parks- No meeting was held-
EMS- no meeting was held, however; City Manager Kirkpatrick talked to the Fire Department in Connecticut that we bought the ambulance from. It will have his DOT inspection and the driver will fly out Friday to bring it back to Vale. The City is going to enter into a contract with Dr. Kitamura and have the license to be able to handle and administer a lot more medications which will cut down on the use of Treasure Valley Paramedics.
Library- no meeting was held-
Public Works/Streets-no meeting was held-

7. Public Participation/Comments: Public comments(s) shall not be restricted based on content or viewpoint – No action will be taken; Due to Covid-19
   Public Comment on any item not on this agenda, and pertinent to the City Council, will be received during the Public Participation/Comment portion of this meeting. The presiding officer will invite public comment pertaining to those matters on this agenda during the council's consideration of each individual matter, and before action, if any, is taken. Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding officer.

8. For Discussion and Possible Action: **Old Business**
   a. Update on refinancing of the USDA Loans- Budget Officer Lamb reported that we are at the very end of refinancing the loans. The closing date is May 21st. We are saving approximately $488,000 over the life of the loans.
   b. Sell of surplus property- The sell of the Surplus property on Hope Street is completed, the City received $98,232.09 which will go into the general fund.

9. For Discussion and Possible Action: **New Business**
   a. CompuNet, INC new server for $4,238.58- Our IT Person, Randy Seals will be purchasing a new server to replace the back up. The current server will go to the back up and the new server will be the main. We will take the old server down to the fire hall, and put the new server at City Hall. ***Councilman Fuller motioned to accept the new server in the amount of $4,238.58, Councilwoman Phillips seconded the motion. The motion passed unanimously.***
   b. Opening of the City Pool for summer of 2020- Councilwoman Bennett informed the Council that she had contacted the State of Oregon and that at this point there are no public pools opening in Oregon, she also stated that Boise has decided to close all of their public pools. It was also discussed that the lifeguards are in limbo not knowing if it is going to open. The Council consented that while they want to do everything, they can be able to open, it does not look like we will legally able to open the pool. ***Councilwoman Bennett motioned to not open the City Swim pool for the 2020 swim season. Councilman Fuller seconded the motion. The motion passed unanimously.***
   c. Library Items- Councilwoman Phillips proposed to the Council a re-opening date on June 1st, 2020. This would allow the Summer Reading program to still be able to go on. They would comply with all COVID-19 regulations and would take by appointment only so that the Librarian could regulate how many people are in there. ***Councilwoman Bennett motioned to open the Library June 1st, under the discretion of the Library Board in concern to COVID 19 matters. Councilman Fuller seconded the motion. The motion passed unanimously.***
      Councilwoman Phillips also proposed new library hours beginning on June 1st. The number of hours open would be the same the proposed schedule is as follows:
      Monday-Closed Tuesday and Wednesday 9:00 AM-1:00PM Thursday- 5:00PM-8:00PM Friday- 1:00PM-5:00PM and Saturday 1:00PM-5:00 PM. These hours would better serve the community. ***Councilman Fuller motioned to accept the new library hours beginning June 1st. Councilwoman Bennett seconded the motion. The motion passed unanimously.***
      Councilwoman Phillips also brought to Councils attention that the Library Supplies budget was on the slim side after talking to past librarians. There is a lot to buy within the current $900.00 budget and it is hard to stay within that amount for everything they

need. ***Councilman Fuller motioned to increase the Library Budget to $1,500.00 a year. Councilwoman Bennett seconded the motion. The motion passed unanimously.***

d. Airport Hanger Lease- City Manager Kirkpatrick has drawn up a lease agreement for Hanger Leases at the airport. He sent the agreement to City Attorney Sullivan, after review City Attorney Sullivan sent it back with some revision. City Manager is asking the Council to go over the lease agreement. City Attorney Sullivan informed Council that the Zoning of the property is Residential with an Airport Overlay, and City Manager Kirkpatrick would like to see Commercial Activity at the airport, which would require the City to Change the zone to commercial. The lease states that people who want to build a hanger would be a ten-year lease, and people that want to lease an existing hanger would be five years. Councilman Bixby who is also the Airport Manager asked for time to look over the agreement and put it on the agenda for next meeting.

e. Hiring of the new front office person- There was a five person interview panel for the position of Administrative Assistant. The interview panel decided to recommend to the Council to hire Katelyn Strawn for 30 hours a week. We believe she will be a great addition to the office. ***Councilwoman Bennett motioned to hire Katelyn Strawn for 30 hours a week as the new Administrative Assistant. Councilman Fuller seconded the motion. The motion passed unanimously.***

f. City Services for City Employees- City Manager Kirkpatrick proposed to the City Council that city employees who live within the City limits would get their city services as part of their salary/hourly employment. This would also be an incentive to live within the City. There was a comment from employee Sandy Cunha that she was concerned about not being able to get a raise this year, and since she does not live in the City limits she wouldn't get that either and would be losing money. Council responded that it is an incentive to live within the City limits. Also discussed was the possibility and legality of Council Members also being able be a part of this. City Attorney Sullivan said that it would be legal and totally Councils decision. Council Consented to table this discussion for the next meeting for time to think about the proposal.

10. For Discussion Only: Other Matters

11. Executive Session; YES; ORS 196.660(2)(e)
    After coming out of Executive Session there were no decisions to be made.

12. For Possible Action: Adjourn meeting to Tuesday May 26th, 2020 at 7:00 PM.
    Councilman Bixby motioned to adjourn the meeting to May 26, 2020 at 7:00 PM. Councilman Fuller seconded the motion. The motion passed unanimously.

Copies of all documents discussed herein may be attained at City Hall, 252 B STREET WEST, VALE, OREGON 97918

This is a tentative schedule for the meeting. The Mayor and/or presiding officer reserves the right to take items in a different order to accomplish business in the most efficient manner and may combine two or more agenda items for consideration. Items may be removed from this agenda or delayed for later discussion.

NOTICE TO PERSONS WITH DISABILITIES: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the

Administrative Director/City Bookkeeper at (541) 473-3133 in advance so that arrangements may be made.

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I, Russell E. Kirkpatrick, MPA do hereby certify that the foregoing minutes were duly posted Date_____ at the following locations:

Vale City Hall, Malheur Enterprise

For questions or supporting materials regarding these minutes please contact Marea Hartwell at (541) 473-3133.

City Manager Russell Kirkpatrick

Mayor McLaughlin