

VALE CITY COUNCIL

MEETING MINUTES

Date 09/08/2020 7:00 PM - CITY HALL

1. Meeting called to order by Mayor Mike McLaughlin, roll call reported;

Mayor Mike McLaughlin	Councilman Todd Fuller
Councilwoman Janeille Bennett	Councilman Leighton Keller
Councilman Monty Bixby	Councilwoman Christi Phillips
City Attorney Larry Sullivan	City Manager Katy Lamb
City Recorder Marea Hartwell	

2. Pledge of Allegiance- Pledge of Allegiance was led by Mayor Mike McLaughlin

3. For Possible Action: **Review and Approval of Agenda**

Mayor McLaughlin inquired about any additions or changes to the agenda. City Manager Lamb added agenda item K New AC Unit for City Hall under New Business. *Councilman Bixby motioned to accept the agenda as amended. Councilman Keller seconded the motion. The motion passed unanimously.*

4. For Possible Action: **Approval of the Minutes from August 25th, 2020.**

Councilman Keller motioned to approve the minutes of August 25th, 2020 as amended. Councilwoman Phillips seconded the motion. The motion passed unanimously.

5. For Possible Action: **Review and Approve Bills previously Submitted for Payment.**

First Check Run-\$13,894.90 Second Check Run \$10,643.16 First ACH-\$18,117.51
Grand Total: \$42,655.57

Councilman Bixby motioned to approved to pay the bills in the amount of \$42,655.57 Councilman Keller seconded the motion. The motion passed unanimously.

6. Department Reports and City Manager Report, Council Comments- No action will be taken.

City Manager Report; Beautification Grants

Committees: Airport; Parks; EMS; Library; Public Works/Streets

EMS- no meeting was held-

Library- meeting was held with Councilwoman Phillips reporting- The Committee met and conducted interviews for the head Librarian, the Committee proposed Heather Kesey as the new Head Librarian. Mayor McLaughlin appointed Heather Kesey as the Head Librarian. The hours will remain the same.

Airport- no meeting was held-

Public Works -- no meeting was held-

Parks and Rec- meeting was held with City Recorder Marea Hartwell reporting- the only topic of Discussion was the Planning Grant with the VCC which will be discussed under New Business.

Public Participation/Comments:

7. For Discussion and Possible Action: Old Business

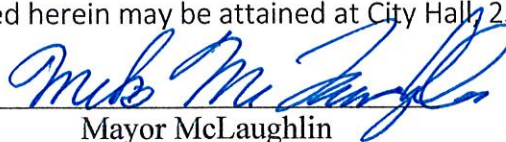
- a. Side-by-Side Quotes- The original quote was from Edge Performance Sports, there was a new quote from Grizzly Motor Sports. *Councilman Keller motioned to accept the bid for the Polaris Side By side by Grizzly Motor Sports with the extended warranty, Councilman Bixby seconded the motion. The motion passed unanimously.*
- b. City Services for City Council- Attorney Sullivan researched the stipend Ontario City Council gets, they get a flat amount every month of \$125.00 per Councilor or \$200.00 for Mayor, if they participate in any meeting during that month. The Council discussed that this is a good incentive to people wanting to be on Council, as they donate a lot of time. *Councilman Bixby motioned to offer City Services to City Council for the base rate amount of \$101.64. Councilman Keller seconded the motion. the Motion passed unanimously.*
- c. City Services for City Employees –Previously the Council had approved City Services to Employees, City Manager Lamb brought this back to Council to re discuss if they wanted to allow a full bill, or the base rate. The base rate would ensure every employee got the same benefit, where a full bill could benefit one employee more than another. *Councilwoman Phillips motioned to offer City Services to Employees at the base rate of \$101.64 Councilman Fuller seconded the motion. The motion passed unanimously.*

8. For Discussion and Possible Action: New Business

- a. Ooma Phone Service Proposal- *Councilwoman Phillips motioned to accept OOMA Phone Service for our Phone Service effective immediately, Councilman Bixby seconded the motion. The motion passed unanimously.*
- b. BLM Land Use Money-17,585.95- This money is for the rent of the City Park and services from the BLM Fire Camp. City Manager Lamb would like to use some of this money to spray the park and get the park back into good shape for the next summer season. Some portions of the money will go back into what it was for, like the waste water disposal charges will go into the Sewer Department. Council Consented for City Manager Lamb to move forward with the proposal.
- c. Tree Trimming - City Manager Lamb authorized \$1,000.00 to have Schneider Tree Services to trim some trees within the City. There are more trees that need done and Schneider Tree Services said it would be about \$2,500.00 more to finish the rest. *Councilman Keller motioned to grant \$2,500 for tree trimming for various locations in the City. Councilman Bixby seconded the motion. the motion passed unanimously.*
- d. Right of Way Permit-Chabelitas- Edgar the owner of Chabelita was there to present to Council. He would like to put a nice patio out front of his building so that people could sit outside and eat or drink. He said this will help his business during this time as many people do not want to wear a mask inside his restaurant. *Councilman Keller motioned to work with Edgar for outdoor seating area for his restaurant. Councilman Fuller seconded the motion. the motion passed unanimously.*

- e. New City Hall Signage- City Manager Lamb presented Council with a design proposal for City Hall Signage from TNT Signs. The Council agreed that the signage looked good, and they consented to move forward with the Sign in Black.
 - f. New City Hall Painting Bid- City Manager Lamb received a quote from Kurt McKinney to repaint the entire new City Hall, which would include patching the Stucco, the bid was \$2,600.00. *Councilman Fuller motioned to authorize City Manager Lamb to spend up to \$3,000.00 on painting the new City Hall. Councilman Keller seconded the motion. The motion passed unanimously.*
 - g. Resolution 20-13- A resolution to recognized unanticipated expenses and effect a transfer of Appropriations for the Fiscal Year 2020-2021. *Councilman Keller motioned to accept Resolution 20-13 A Resolution to Recognize Unanticipated Expenses and effect a transfer of Appropriations for the Fiscal Year 2020-2021. Councilman Bixby seconded the motion. The motion passed unanimously.*
 - h. Crack Seal Streets \$2,500.00- Every year Public Works Crew crack seals to try to help keep our streets in good repair. Chad has requested \$2,500.00 to crack seal this year. *Councilman Fuller motioned to authorize City Manager to spend \$2,500.00 for crack sealing. Councilman Keller seconded the motion. The motion passed unanimously.*
 - i. Approval to Apply for Planning Grant in Coordination with VCC- Zach Knapp was present to talk to Council about the VCC interest in helping the City Obtain grants to re do the master plan for the parks, as well as implementing when the e time Comes. There is a current grant with the Eastern Oregon Border Board that would be good to get for the Master plan. *Councilwoman Phillips motioned to work in coordination with the VCC for the parks master planning grant. Councilman Fuller seconded the motion. The motioned passed unanimously.*
 - j. Pool- The pool reopened with modified hours. Monday- Thursday aerobics 4pm-5pm and 5pm-7pm for open swim. Friday and Saturday are regular hours for aerobics and open swim.
 - k. Ac unit – The AC unit quit working over the weekend, Stans Heating said that the bid would be up to six thousand dollars. *Councilman Bixby motioned to authorize City Manager to spend up to six thousand dollars for a new AC unit. Councilwoman Bennett seconded the motion. The motion passed unanimously.*
9. For Discussion Only: Other Matters
- a. August Financial Statements- all accounts are in good standing.
10. Executive Session; no; ORS 196.660(2)(i)
11. For Possible Action: Adjourn meeting to Tuesday September 22, 2020 2020 at 7:00 PM.
Councilman Bixby motioned to adjourn the meeting to September 22, 2020 at 7:00 PM. Councilwoman Phillips seconded the motion. The motion passed unanimously.

Copies of all documents discussed herein may be attained at City Hall, 252 B STREET WEST, VALE, OREGON 97918



Mayor McLaughlin