

VALE CITY COUNCIL
MEETING MINUTES
Date 12/14/2021 7:00 PM - CITY HALL

1. Meeting called to order by Mayor Vialpando, roll call reported.

Mayor Tom Vialpando	Council President Keller
Council Member Phillips	Council Member Peasley
Council Member Bixby	City Manager Todd Fuller
City Attorney Larry Sullivan	City Recorder Marea Hartwell

2. Pledge of Allegiance by Mayor Vialpando

3. For Possible Action: Review and Approval of Agenda

Mayor Vialpando inquired about any additions or changes to the agenda. City Manager Fuller took letter A off under New Business and added a check run. *Council President Keller motioned to accept the agenda as amended. Council Member Peasley seconded the motion. The motion passed unanimously.*

4. For Possible Action: Approval of the Minutes from November 9th, 2021.

Council Member Phillips motioned to approve the minutes of November 9th, 2021, as written. Council President Keller seconded the motion. The motion passed unanimously.

5. For Possible Action: Review and Approve Bills previously Submitted for Payment.

First Check Run \$52,271.51 Second Check Run \$108,272.69 Third Check Run \$1,483.45

First ACH: \$16,458.52 Second ACH \$65,231.43

Grand Total - \$242,717.60

Council President Keller motioned to approve to pay the bills in the amount of \$242,717.60 Council Member Phillips seconded the motion. The motion passed unanimously.

6. Department Reports and City Manager Report, Council Comments- No action will be taken.

City Manager Report

Beautification Grants

Committees: Airport; Parks; EMS; Library; Public Works/Streets

EMS- no meeting was held but Council Member Peasley received the run report from Chief Tolman. There were 51 EMS Calls for November and 10 City Fire Calls. Rural had one fire call.

Library- meeting was held Council Member Phillips- The Head Librarian Heather Kesey resigned. Council Member Phillips suggested to Council that the City Manager be more involved in hiring than they have been in the past as the Librarian works directly under the City Manager.

Parks and Rec-Meeting was held with Council Member Phillips reporting- The main topic was the master plan and the upcoming pool season. The Committee also discussed the walking trail at the airport. The Lions Club is excited about the trail.

Airport- meeting was held with City Manager Fuller reporting- The Committee Discussed discing up the area for the new hangers. Nathan (Committee Member) remove the tin from the old gun club and will repurpose for another project. Nathan is super excited and wants to

get going on a new hanger. The Committee needs to discuss rules and regulations that are not in place yet. There has also been some communication about residence in hangers and how we can go about that.

Public Works-. No meeting was held

7. Public Participation/Comments:

8. For Discussion and Possible Action: Old Business

- a. Payroll process change- A couple months back we had discussed the Employee Time Keeping Module from Caselle and changing from semi-monthly to bi- weekly paychecks. The current five union employees do not want to participate, and the Union Contract would have to be changed to involve them. This would create two separate payrolls but would be easier overall. *Council President motioned to go through payroll process bi-monthly for the five union employees and biweekly for all other employees. Council Member Peasley seconded the motion. The motion passed unanimously.*
- b. New City Attorney- City Manager Fuller met with Mr. Mike Horton and his associates. Council President Keller and Council Member Bennett were present. Council President Keller stated that they seemed like a great fit and we would be lucky to have them, having them at the meetings would make life really easy for us. They are family oriented and come highly recommended. *Council Member Peasley motioned to accept the retainer agreement provided by Kiyuna and Horton. Council President Keller seconded the motion. The motion passed unanimously.*

9. For Discussion and Possible Action: New Business

- a. Ferguson Waterworks Quote - Water Meter auto gun and training-We had some issues last month trying to import water meter reads. Our Ferguson rep let us know that our current software and auto gun is out of date, and they don't service them anymore. The cost for a new gun and training would be \$2,600.00. Council President Keller motioned to accept the new auto gun and training quote in the amount of \$2,600.00. Council Member Phillips seconded the motion. The motion passed unanimously.
- b. Resolution 21-18 The Ambulance needed new airbags – Treasure Valley Paramedics paid for half the cost of the airbags. ***Council Member Phillips motioned to accept Resolution 21-18 a Resolution to Increase Revenue and Appropriations for the Fiscal Year 2021-2022 in the amount of \$1,735.00 Council President Keller seconded the motion. The motion passed unanimously.***
- c. Airbag Lift & hose Replacement for Fire- The airbags that we currently have are old and broken, we also have to have new equipment to work with the new airbags. The total of everything together is \$5,119.20. ***Council President Keller motioned to accept the expenses for airbags and hose replacements in the amount of \$5,119.20. Council Member Peasley seconded the motion. The motion passed unanimously.***
- d. Gift Certificates for Employees- This year we budgeted a Scrap metal revenue/exp line item. Our goal was \$3,000.00 and we hit that goal. City Manager Fuller suggested to Council that we use the Scrap money to purchase gift cards for employees for Christmas. This includes all employees and volunteers for Fire and Ambulance. ***Council Member Phillips motioned to***

- accept the \$2,975.00 purchase for gift cards for employees. Council President Keller seconded the motion. The motion passed unanimously.**
- e. Anderson Perry – Wastewater Improvement Project- This invoice is for \$13,000.00 for the Engineering portion of the Wastewater Headworks Project. We should be receiving the money soon. Council President Keller motioned to accept payment to Anderson Perry in the amount of \$13,000.00. Council Member Peasley seconded the motion. The motion passed unanimously.
 - f. Olsen Lumber RLF – The City has not received payment for the RLF Loan from Olsen’s Lumber in several years. The business has since sold, and we have no collateral to collect on. City is recommending that we write off the balance of \$44,145.73. **Council President Keller motioned to write off the balance of \$44,145.73 for the Olsen Lumber RLF Loan. Council Member Peasley seconded the motion. The motion passed unanimously.**
 - g. Logan Hamilton RLF – Write off Balance- In figuring out the payoff for How-Soel RLF Loan the ending/beginning balance were brought forward incorrectly. Since this is a mistake on the City and not the RLF borrower the City is recommending writing off the remaining balance of \$1,016.86 got How-Soel RLF Loan. **Council Member Peasley approved writing off the remaining balance to How-Soel RLF loan in the amount of \$1,016.86. Council President Keller seconded the motion. The motion passed unanimously.**
 - h. Cottonwood 2nd Phase – City Manager Fuller has spoken with an local realtor that is interested in selling Cottonwood Phase 2 to a developer but would like information on what the City would be willing to do to help the development. Council consented to have City Manager Fuller move forward in looking at the best options.
 - i. Ordinance No 888-Mayor Tom Vialpando read the Council Ordinance No. 888. **Council President motioned to accept Ordinance 888 an Ordinance amending section 4.2.18 and Adding Section 4.2.18A to Chapter 2 (Utility System) of Title IV of the Vale City Code Concerning Utility Deposits. Council Member Phillips seconded the motion. The motion passed unanimously.**
Council President Keller motioned to waive the second reading of Ordinance 888. Council Member Peasley seconded the motion. The motion passed unanimously.
 - j. Heather Kesey Resignation- City Manager Fuller read the resignation letter from Librarian Heather Kesey to the Council. Mayor Vialpando accepted the letter of the resignation.

10. For Discussion Only: Other Matters

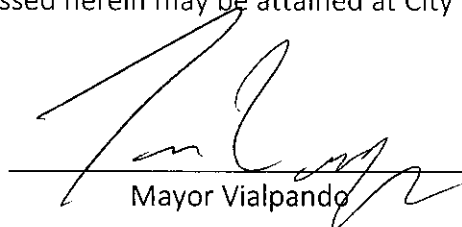
- a. November Financial Statements- everything is good to go and in good standing.
- b. Mayor Vialpando would like to have a little State of the City Address at the City Council Meeting in January

11. Executive Session; Yes; ORS 192.660 (2) (a)

13. For Possible Action: Adjourn meeting to Tuesday January 11, 2022, at 7:00 PM.

*Council Member Bixby motioned to adjourn the meeting to January 11,2022, at 7:00 PM.
Council Member Peasley seconded the motion. The motion passed unanimously.*

Copies of all documents discussed herein may be attained at City Hall, 150 LONGFELLOW STREET N., VALE, OREGON 97918



Mayor Vialpando